

# **Get Connected**

#### VPN Access | Remote Desktop | Outlook Web Access | Office Phones

## VPN Access - Virtual Private Network \*\*On MSU Campus

When working outside of the MSU network, some services cannot be accessed, without connecting to MSU's VPN first. When a user connects to the VPN, it allows access to those services. These are some of the services that require VPN access:

Banner | Knox | Opal Shares | Remote Desktop Connections | Toasty

Visit the UIT resource link for more information on VPN Secure Remote Access.

This is for on campus faculty & staff only. If you have never connected to MSU's VPN, you must contact the UIT Service Desk to request access before using. You can request access by emailing <a href="https://helpdesk@montana.edu">helpdesk@montana.edu</a>

### Remote Desktop Connections \*\*On MSU Campus

Windows Remote Desktop Connection allows you to remotely connect to another computer running Windows and then be able to access and use all of the programs and files on that computer. Both computers must be running Windows. The computer you are logging into must remain on, so be sure to adjust power settings accordingly, so that your computer does not shut off. Also, **be sure to take note of your computers IP address** and name so you can connect to it off campus. Also by default, some systems will have remote desktop connection already enabled already by our network administrator, so you may not have to do that.

Visit the UIT resource link for more information on remote desktop connections.

#### **Outlook Web Access**

Information about accessing email off campus.

Visit the UIT resource link for information about access your email through outlook web off campus.

### Managing Your Office Phone \*\*On MSU Campus

There are two primary types of phones on Campus, Cisco and Nortel/Avaya. Forwarding options differ depending on what device you have. Each are outlined in the link below.

Visit the UIT resource link for more information about managing your phone.